



For Information Only

**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Grants Administrator
(Requesting Department)

Date: April 14, 2021
(Submission Date)

For the April 27, 2021 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ New Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☒ Grant \$ up to 3,250
- ☐ Carry-over(s) \$ _____

Approval:

This request was approved by the City Council at its meeting held on April 13, 2021.

Cheryl Poe, Town Clerk
(Department Head's signature)

Board of Finance Agenda Request Form

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Reason for request:

The purpose of the request is to refer to the Board of Finance for any necessary action the grant application to Thomaston Savings Bank Foundation for the Police Youth Baseball League.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut
(860)584-6200

April 14, 2021

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on April 13, 2021 it was voted to approve the submission of a grant application for up to \$3,250 to the Thomaston Savings Bank Foundation, authorization for the Mayor or Acting Mayor to execute any and all documents related to this grant, and to refer the matter to the Board of Finance for any necessary action.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Therese Pac".

Therese Pac, MCTC, MMC
Town and City Clerk

TP/dml



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2021 APR -7 AM 9:36

TOWN AND CITY CLERK
BRISTOL, CT

DATE: April 13, 2021
TO: Mayor Ellen Zoppo-Sassu
City Council Members
FROM: Dawn Leger, Grants Administrator *D Leger*
RE: Thomaston Savings Bank Foundation Grant for Police Youth Baseball League

Background

The Thomaston Savings Bank Foundation administers a grant program to support activities in the communities they serve.

Project Description

The Bristol Police Department seeks to apply for a grant of up to \$3,250 to purchase supplies for the Roberto Clemente Youth Baseball program that they support at the Bristol Boys and Girls Club facility in Cambridge Park.

City Match

There is no match required, but the officers are donating their time to the program while on duty.

Requested Action

A motion to approve the submission of a grant application for up to \$3,250 to the Thomaston Savings Bank Foundation to authorize the Mayor or Acting Mayor to execute any and all documents related to this grant, and to refer the matter to the Board of Finance for any necessary action.

Presented at Council Meeting

4/13/2021

Adopted

Ordered Filed

Referred to J Poc